



Minutes

Edinburgh Integration Joint Board Strategic Planning Group

10.00am Friday 11 May 2018
City Chambers, High Street, Edinburgh

Present:

Members: Carolyn Hirst (in the Chair), Councillor Ricky Henderson (Vice Chair), Colin Beck, Sandra Blake, Colin Briggs, Wendy Dale, Christine Farquhar, Stephanie-Anne Harris, Graeme Henderson, Fanchea Kelly, Moira Pringle, Rene Rigby, Ella Simpson and David White.

Apologies: Eleanor Cunningham, Belinda Hacking, Judith Proctor, Michele Mulvaney, Nickola Paul and Michelle Miller, Dermot Gorman.

In Attendance: Nicola McCulloch (A&E Consultant, NHS Lothian), Angela Ritchie (Senior Executive Officer, CEC) and Sarah Ford (Student, Napier University)

1. Minute

Decision

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 13 April 2018 as a correct record subject to recording an apology for Rene Rigby.

2. Rolling Actions Log

Decision

- 1) To agree to close Action 4 – Community Engagement Plan.
- 2) To agree to close Action 6 – Outline Strategic Commissioning Plans.
- 3) To update the rolling actions log and note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

3. Grants Review

An update was provided on the progress made to date in respect of the grants review prior to presenting an interim report to the Joint Board. The scope of the grants review agreed by the Joint Board was to focus on tackling inequalities, prevention and early intervention.

The grants review steering group had identified a set of proposed priorities and principles to form the basis for engagement with the third sector. These took into account the priorities in the Strategic Plan, the outcomes from Locality Improvement Plans, and the emerging outcomes in relation to from the outline strategic commissioning plans.

Current grants were committed to 31 March 2018 and new grants would be available from 1 April 2019.

Decision

- 1) To note the progress made in taking forward the grants review
- 2) To recognise the challenges and risks inherent in carrying out the review.
- 3) To endorse the approach being taken.

(References – Strategic Planning Group 9 March 2018 (item 4); verbal update by the Strategic Planning, Service Re-design and Innovation Manager)

4. Directions - Update

A brief update on Directions was provided. Directions were being reviewed, with the potential that some would be removed or amended. A report would be presented to the Joint Board at its June meeting.

Decision

To complete the review of Directions and assign clear performance measures to each by June 2018.

(Reference – Strategic Planning Group 9 March 2018 (item 6))

5. Progress Update on Recommendations from Joint Inspection of Services for Older People

Updates were provided on progress on the three recommendations from the Joint Inspection of Services for Older People for which this Group had oversight.

The five Outline Strategic Commissioning Plans (OSCPs) were discussed at the development session on 27 April 2018 chaired by Councillor Henderson as Chair of the IJB. Work was underway to produce project plans for work associated with the OSCP.

During discussion the following issues were raised:

- Work to produce the market facilitation strategy was progressing.
- A fundamental discussion was required about how to do things differently and this work would be undertaken by the reference boards

Evidence gathering and engagement was underway for the Care Inspectorate visit planned for June 2018. An Engagement Manager was being recruited for an initial period of two years to co-ordinate this work.

Members were assured that all pieces of work were on track.

Decision

To note the updates as part of the routine reporting process.

(Reference – report by the Strategic Planning Manager, Service Re-design and Innovation, submitted)

6. Outline Strategic Commissioning Plans Update

A brief update on the Outline Strategic Commissioning Plans (OSCPs) was provided. Details were given on the role of the Strategic Planning Group (SPG), the relationship between the IJB Strategic Plan and the OSCP, the establishment of reference boards for each OSCP, and plans for engagement.

The development session on 27 April had been well attended and there had been lots of positive discussion around the OSCP. In particular, there had been significant discussion about cross cutting themes and how this could be taken forward.

Decision

- 1) To agree that the slides for the IJB Development Session on 27 April 2018 would be circulated widely for information after the event.
- 2) To note that Councillor Ricky Henderson had replaced Councillor Derek Howie as Chair of the Older People's Reference Board.

- 3) To request regular updates on progress against actions from the Reference Boards to be circulated to members of this Group.

(References – Strategic Planning Group 9 March 2018 (item 5); Outline Strategic Commissioning Plans Update, submitted.)

7. Note of Workshop on IJB Scheme of Delegation and Sub-Group Infrastructure

The outcomes from the workshop to discuss the Joint Board scheme of delegation and sub-group infrastructure were submitted. The following challenges had been identified at the workshop:

- number of frequency of meetings
- lack of clarity about the roles of each sub-group and committee and the linkages between them
- the impact of establishing reference boards
- concern that finance did not get enough scrutiny outside of the formal Joint Board meetings
- currently only the Joint Board itself has the authority to make decisions

During discussion the following points were raised:

- important to ensure existing partnerships were integrated into the work of the reference groups
- this Group should focus on performance of Directions
- consideration required to be given to the housing contribution statement
- going forward this Group would like to see where reports were on their journey ie. context and reasons why papers were being presented at a specific point in time

Decision

To note the report and that the Joint Board would consider a report on appointments to sub-groups and committees at its meeting on 18 May 2018.

(Reference – briefing note, submitted)

8. Strategic Plan Vision Values and Priorities

The Joint Board's current Strategic Plan was due to end on 31 March 2019. A new Strategic Plan would be required from 1 April 2019 to 31 March 2022. A key purpose of the Plan was to set out the Joint Board's vision for health and social care in Edinburgh, the values underpinning that vision and the priorities to be addressed to turn the vision into reality.

The Group discussed and raised the following points:

- public protection and safety did not seem to be explicit in the Plan although it was recognised that this underpinned all areas – the Group agreed it should be included in the key priorities
- shared principles should be included in terms of partnership approach
- noted that the cross cutting principles fitted seamlessly into the values statement
- information should be included about progress and achievements to date and where we want to be in 2020
- important to recognise progress in terms of being people and citizen focussed and not dividing people up into silos – going forward need to recognise further progress with a person’s wellbeing would have to be a person centred conversation
- recognised the issues around understanding the limitations in terms of finance and workforce and moving towards shifting the balance of care and responsibility on to communities
- important to set out the big pieces of work the IJB had achieved, what needed to be achieved, what could be funded and what could be delivered by partners through locality working
- include data to support the priorities identified in the Plan to provide an illustration of effect and impact
- recognised the huge progress which had been made in tackling inequalities

Decision

To agree to extend the timing of the June meeting of the Group to allow a more focussed discussion around the strategic shifts

(Reference – report by the Strategic Planning Manager, Service Re-Design and Innovation, submitted)

9. Edinburgh Primary Care Improvement Plan

The Edinburgh health and Social Care Partnership was required to submit a Primary Care Improvement Plan to the Scottish Government by 1 July 2018. The Plan set out the Partnership’s planned way forward to implement the new Scottish General Medical Services contract proposals.

The Plan would be presented to the Integration Joint Board at its June meeting.

During discussion the following issues were raised and considered:

- welcomed the collaborative working by GP Sub-Committee representatives and the Edinburgh Primary Care Support Team including locality clinical leads in creating the Plan

- noted that a meeting would be held on 22 May 2018 to discuss the equalities impact assessment and sustainability implications of the Plan
- noted there remained a number of uncertainties in respect of finance for the workstreams set out in the Plan
- travel vaccinations was an ambitious plan and was controversial – there were risks in terms of staffing, funding and timescales
- a risk register required to be developed for all the workstreams
- recognised that finance and workforce were the two major areas of concern in terms of resourcing the Plan
- training for the existing primary care workforce would be essential
- essential to develop a communications strategy to support the Plan for members of the public
- important to include partnership approach and use other partner providers and to strengthen third and private sector links and joined up working

Decision

- 1) To support the direction of travel set out in the report.
- 2) To note the development of proposals as further progress in the stabilisation and development of Primary Care across the City.
- 3) To note the importance of the support of the GP Sub-Group and Lothian New Contract Co-ordinating / Oversight Group to enable the Edinburgh plan to proceed to submission.
- 4) To note the progress being made with the draft Primary Care Improvement Plan as set out in appendix 1 of the report.
- 5) To note the summary of actions set out in appendix 2 of the report.
- 6) To note the actions on the development of the Plan set out in appendix 3 of the report.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

10. St Stephen's Court and Royal Edinburgh Hospital Update

Information was provided on the development of the business case for the Royal Edinburgh Campus and the related commissioning of capacity at St Stephen's Court. The business case included provision for an additional 8 beds for mental health. The net impact of the development was £902,000 funded from the £1.9m contingency set aside for Phase 1 of the Royal Edinburgh Hospital.

It was anticipated that the property would be available from end June and would be fully occupied in September.

There had been challenges around putting in place the governance arrangements within a short timescale but the detailed business case had been presented to the Reference Board on Mental Health for consideration.

Members expressed concerns that they had not been well sighted on the proposals and that this Group had not had an opportunity to consider and scrutinise the business case in detail.

Decision

- 1) To note the progress made in developing the case for the Royal Edinburgh Campus.
- 2) To recommend that the Integration Joint Board agree that NHS Lothian progress to the next stage of the development of the case.
- 3) To recommend to the Integration Joint Board that the IJB Chair write to the Chair of NHS Lothian's Finance and Resources Committee noting the Joint Board's approval with an expectation that outstanding issues were resolved and returned to the Joint Board before final design and financial agreement.
- 4) To recommend that the Integration Joint Board approve the commissioning of 16 places in the St Stephen's Court development but to ask the Joint Board to note this Group's concerns that they had not had the opportunity to consider and scrutinise the business case in advance of the proposed way forward being presented to them.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

11. Agenda Forward Plan

The agenda forward plan was submitted, with proposals for agenda items for the June and July meetings. It was noted that there were no meeting dates confirmed beyond July.

Decision

To agree to defer planning for adapted housing services to the July meeting, given the volume of items on the agenda for June.

(Reference – Agenda Forward Plan – 11 May 2018, submitted.)

12. Any Other Business

The Group recorded their thanks and appreciation to Michelle Miller for her input and commitment to the work of this Group during her tenure as Interim IJB Chief Officer and wished her well for the future.

13. Papers for Information

Decision

- 1) To note the Grants Review pre-engagement event briefing paper.
- 2) To note the minutes of the Grants Review Steering Group meetings held on 28 March, 11 April and 24 April 2018.
- 3) To circulate the slides from the pre-event briefing of 26 April 2018 to members of this Group.
- 4) To note that details of the follow up event scheduled for 7 June 2018 would be circulated to members of this Group.

14. Dates of Next Meetings

Friday 22 June 2018, 10am to 1pm, Dean of Guild Room, City Chambers

Friday 20 July 2018, 10am to 12pm, Dean of Guild Room, City Chambers